**HEAD LIFEGUARD/ AQUATICS PROGRAMS SPECIALIST**

**Qualifications:**

1. Current Certification as a Lifeguard, a canoeing and/or kayak certification preferred, but not mandatory.
2. Certification in American Red Cross Lifeguard Management preferred, but not mandatory.
3. Be at least 21 years old.
4. Prior experience in planning and coordinating aquatics activities and lessons.
5. Ability to supervise aquatics staff personnel.
6. Certification in Pool Operations (CPO) preferred, but not mandatory.

**Responsible to:** Program Leadership Team

**General Responsibilities:**

1. Responsible for supervising and training the lifeguard team, conducting facility safety checks, and communicating staff and equipment needs to facility management.
2. Function as a member of the staff team, focusing on the safety and experience of campers when they are not at activities.

**Specific Responsibilities:**

1. Ensuring the safety of the facility, patrons, and lifeguard team.
2. Supervising and training the lifeguard team.
3. Supervising the daily facility safety inspection of pool and canoe/kayak areas.
4. Schedule and assign all pool, canoeing, and kayaking staff responsibilities.
5. Function as on-duty lifeguard as required.
6. Establish procedures for pool/creek/river use and safety expectations.
7. Supervise swim check for all campers when they arrive for camp the first day.
8. Maintain pool chlorination procedures with appropriate facility staff.
9. Maintain pool cleanliness.
10. Plan morning pool games and instructions.
11. Supervise free swims.
12. Maintain care and storage of canoes, kayaks, and support equipment.
13. Ensure that all equipment is stored properly at the end of each day.