**NURSE OR HEALTH CARE SPECIALIST**

**Qualifications:**

1. North Caroline Board of Nursing Registered Nurse
2. Experience working with children and childhood medical needs
3. Ability to work independently.

**Responsible to:** Center Director

**Specific Responsibilities:**

1. The Health Coordinator provides emergency first-aid, is responsible for dispensing medications, is responsible for treatment of accidents and minor illnesses and the records of any such treatment, and helps to ensure that camp is a safe environment.
2. The Health Coordinator resides in a room in the Health Center or is available through a designated location or beeper and is on-site while campers are in camp.
3. The Health Coordinator is responsible for daily health care.
4. The Health Coordinator does screening of guests during registration. Notes are given to the counselors concerning medication need of the camper and/or any specific problems. Campers who become sick before a trip are screened to see if the camper is able to go on the trip. Post-trip screening is done if the camper or counselors feel it is necessary for the camper to go to the Health Center.
5. Daily sick call is after every meal and at 9:30 p.m bedtime medications when the Health Coordinator gives out medication. Daily medical care is given day or night when needed. Standing orders for medical care are on file in the Health Center. Medications are kept locked and dispensed by the Health Coordinator following parents and physicians instructions.
6. There is an on-call relationship with a local physician for support and backup care